

atlanta civic site



Community Investment Fund

Overview

The Annie E. Casey Foundation's Atlanta Civic Site (ACS) is pleased to release the grant application for the 2015 Community Investment Fund. The Community Investment Fund is a grant opportunity open to resident-led projects in Adair Park, Mechanicsville, Peoplestown, Pittsburgh, Summerhill and Capitol Gateway, known collectively as NPU-V. The primary objectives of these grants are to:

- Support volunteers and grassroots organizations who are taking ownership in improving their communities;
- Foster relationships by encouraging diverse community partnerships to work toward common goals;
- Build capacity within the community through training and leadership development; and
- Support and track at least one measureable neighborhood improvement from each grantee, with the understanding that incremental improvements lead to broader community impact.

Awards range from \$500-\$5,000 annually. **The deadline for receiving applications is 5 p.m. Monday, June 1, 2015, no exceptions.**

Funding Priorities

Funding priorities fall within three categories, which align with the broader Atlanta Civic Site Theory of Change: Neighborhood Transformation, Education Achievement and Family Economic Success. Examples of projects for each category include but are not limited to:

Neighborhood Transformation: community & school gardens, community clean-ups & beautification, neighborhood safety, local business improvements;

Education Achievement: mentoring, tutoring, parent training/education engagement; afterschool;

Family Economic Success: savings & budgeting groups, youth entrepreneurship, youth summer jobs, cooperative businesses, adult education or adult skill-building programs.

Eligibility

All applicants must exhibit the following characteristics:

- Resident networks consisting of at least two unrelated NPU-V residents (with at least one applicant over age 18) **or** a community organization with active community membership;
- Build on the strengths and assets already existing in the community;
- Applicants do not need to have tax exempt status such as a 501(c)3, but if they do not have tax exempt status, they will have to have a fiscal sponsor who does have tax exempt status. They will have to provide a letter from that fiscal sponsor indicating their willingness to be the fiscal sponsor, and they will also have to provide the IRS tax exemption letter. Awarded grant checks will be issued to the tax exempt organization, which must indicate that they have a business bank account.
- Show the capacity to complete activities funded by ACS by December 2015.

Bonus points will be given for projects that, in addition to the above:

- involve more than one community
- include a parental involvement component

Preferred attributes include:

- Demonstrate broad community support;
- Address significant community issues and have clear benefits for the neighborhood;
- Have a plan for sustaining the project beyond the initial ACS investment; and
- Provide a reasonable budget that does not include compensation for time.

Ineligible projects/organizations include:

- For-profit businesses and/or government/public agencies;
- Non-profit organizations that have have more than 4 full-time paid staff;
- Projects that only benefit an individual or household rather than the broader community;
- Event sponsorships, lobbying or strictly religious programming. Applicants seeking sponsorships may apply to a separate sponsorship fund;
- Nonprofit or community-based organizations that do not demonstrate active participation by NPU-V community residents.

How to Apply

Completed applications should be submitted to Tramunda Hodges. Applications **MUST BE RECEIVED** by 5 p.m. on Monday, June 1, 2015. Applications may be submitted by email, mail or in person, but the preferred method is via email.

Tramunda Hodges
The Annie E. Casey Foundation, Atlanta Civic Site
Dunbar Neighborhood Center
477 Windsor Street SW Suite 304
Atlanta, GA 30312
thodges@aecf.org

Completed packets include:

- Completed applications with all requested information;
- A budget with a request for no more than \$5,000. The budget should match the amount of the request;

- For physical improvement projects, applicants should submit pictures of the project site.

Technical assistance with applications will be provided on Thursday, May 21, from 3–7:30 p.m. and Saturday, May 30, from 10 a.m.–2 p.m. at the Dunbar Neighborhood Center. Additionally, a grant-writing training session will take place Thursday, May 14, from 5:30–6:30 p.m. at the Dunbar Neighborhood Center. Please call 678.686.0145 to RSVP. These sessions are open to any applicant.

Grantee Requirements

Selected grantees will be required to:

- Attend the grantee orientation. Grantees must attend orientation to receive the first distribution of funds;
- Submit midterm report with itemized receipts. Grantees who do not submit the midterm report and/or itemized receipts will not receive the second disbursement of funds, nor will they be eligible for consideration in future rounds of the Fund;
- Participate in site visits and other events;
- Submit final reports with itemized receipts. Grantees who do not submit final report and/or itemized will not be eligible to for consideration in future rounds of the Fund.

Questions

If you have questions, please contact Tramunda Hodges at 678.686.0155 or the CIF Advisory Board members below:

Philip Wu
Yvonne Anderson
Laketa Whittaker
James Albright
Evelyn Clemons
Tamara Mason
Amber Bell
Geoff Heard
Elise Blasingame
Becky Katz

The Annie E. Casey Foundation

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477 Windsor Street SW
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Community Investment Fund Application

The Community Investment Fund awards grants to resident-led projects in Adair Park, Mechanicsville, Peoplestown, Pittsburgh, Summerhill and Capitol Gateway that can be completed by December 2015. Requests should range from \$500-\$5,000 (please see grant announcement for further instructions). Applicants may attach additional pages for any section, if necessary. Please complete all sections of the application.

Section I: Applicant Profile

Organization/Group Name:	
Project Title:	
Title:	Primary Contact:
Phone:	Email:
Mailing Address:	
City:	Zip:
Title:	Secondary Contact:
Phone:	Email:
Neighborhood(s):	
Date Formed:	
Website: www.	

Briefly describe your group. How long have you worked together and what are your group's goals, mission and/or vision?

Section II: Group Contact and Financial Information

Please provide contact information for each member of the project team. The team should consist of at least two unrelated applicants. Applicants must be residents of or work within the community that the project intends to serve. At least one member must be older than 18.

Name, Role/Activity with this Request	Complete Address	Email/Phone

Your group must have an Internal Revenue Service non-profit tax exemption letter or an agreement with a third party nonprofit tax exempt organization to receive funds on your behalf. The organization receiving the funds must have a business bank account. **PLEASE NOTE: An agreement with a third-party organization should be established prior to submitting an application and a letter of agreement provided.**

Tax Exemption Letter Attached

Third-Party Organization/Fiscal Agent Agreement Letter Attached

Third party contact information:
Individuals with access to project funds: 1. 2.
Agreement date:

Does your group have any experience with managing funds (together or separately) or working with the partner indicated above?

Yes

No

Please discuss your response.

Section III: Request

1. Which focus area does this project address (check all that apply):

Neighborhood Transformation Education Achievement Family Economic Success

2. Describe your project. Indicate whether this project is part of a larger strategy or initiative, for example, did it come out of a 'meet and greet' or other community planning process? If it involves physical improvements, provide the address and submit pictures with your application (please insert photos below or attach them to your application).

3. Please list the milestones for this project and when you anticipate completing each.

Activity	Date
<i>Example: Distribute fliers for community cleanup</i>	<i>July 2013</i>

4. Is this a new project or a support for an ongoing initiative? Please indicate what you have accomplished so far.

5. What are your goals for the project? What are the indicators of success? You must have at least one measureable indicator.

GOAL	INDICATOR
<i>Example: Pick up trash from an abandoned lot</i>	<i>XX bags collected</i>

6. How you will you raise awareness for the project and ensure that neighborhood residents are involved? What impact will it have on the community?

7. How will your group sustain the project after the grant is complete?

8. Have you received a CIF grant previously? If so, what were your major accomplishments?

Section V: Acknowledgment

Signatures may be typed. For resident networks, two signatures are required.

To the best of my knowledge, the information given in this application is accurate and complete. By authorizing this application, we attest to the accuracy of this data, and agree to the responsibility of managing this project if the grant is awarded.

Signature:	Title:	Date:
Signature:	Title:	Date

SEND COMPLETED APPLICATIONS TO:

Tramunda Hodges
thodges@aecf.org (Email is preferred)

The Annie E. Casey Foundation - Atlanta Civic Site
477 Windsor Street, SW
Suite 304
Atlanta, Georgia 30312
ATTENTION: Community Investment Fund Application

For additional information, please call 678.686.0145 Thank you for your interest!

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